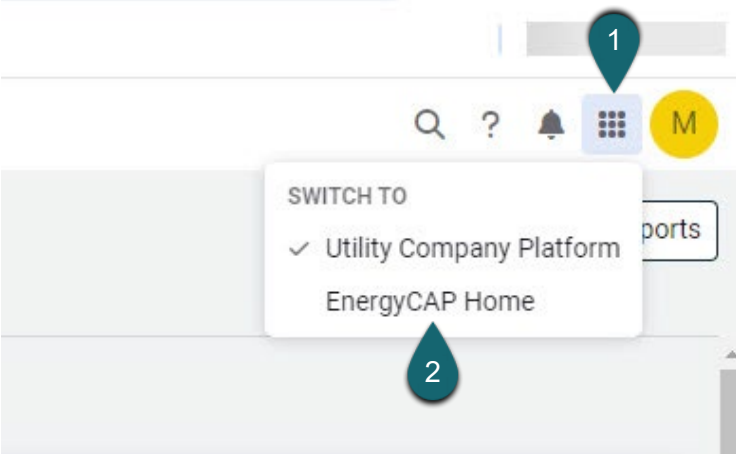
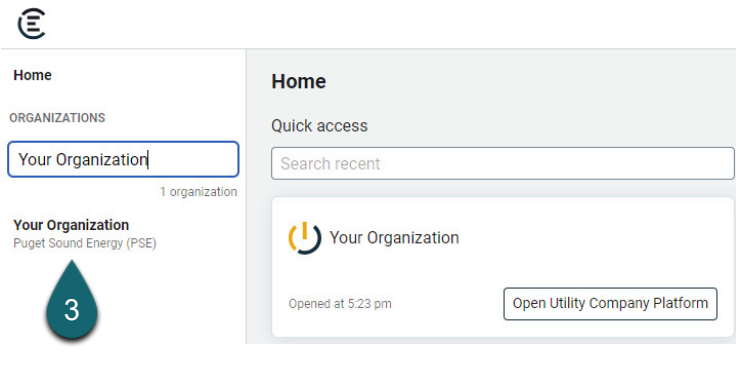
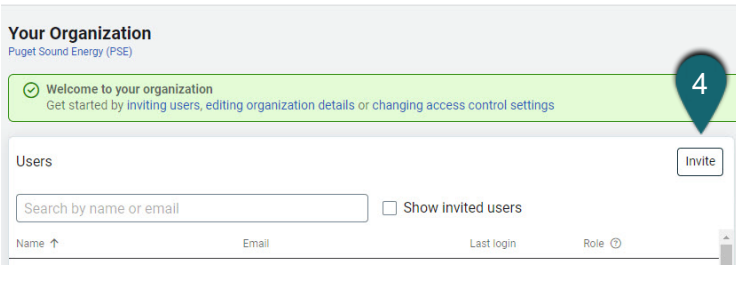
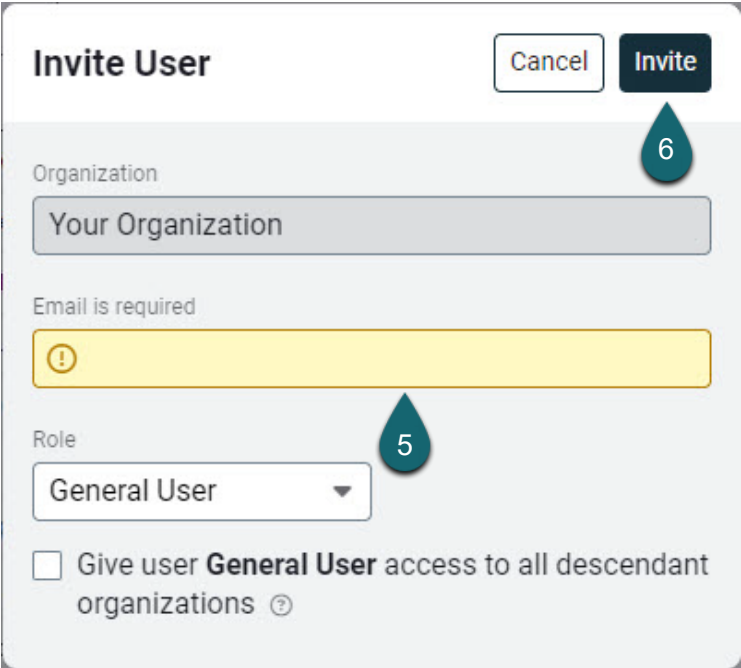


EnergyCAP: Add/Invite User(s)

Purpose	By the end of this job aid you will be able to add a user(s) to an organization in EnergyCAP.
Audience	EnergyCAP customers and PSE users.

	<p>1</p> <p>In EnergyCAP and on the top right corner, Click on the Cubes icon.</p>	<p>2</p> <p>Click on EnergyCAP Home</p>
	<p>3</p>	<p>On the left hand side of the page, select the Organization you wish to add the new user into</p>
	<p>4</p>	<p>Click Invite</p>

	<p>5</p>	<p>Type in the email address of the person you are trying to add into your Organization</p>
	<p>6</p>	<p>Click Invite</p>